

Moore Middle School

Instructional Conference (Fall 2021)

Prior to your instructional conference with an administrator each teacher is asked to be ready to discuss your responses.

Name of teacher _____

Appraisal Level _____

Domain 1 – Planning and Preparation:

- Based on how your students performed last year, which students were not successful? Why were they not successful?
- How do you find out about students in your classes who have disabilities? How do you plan to use that information to implement instruction and assessment? How do you plan to communicate with the IEP managers of your students? Do you have any questions about your role as a member of the IEP team?
- What lesson plan format or instructional design do you plan to utilize this school year?
- How do you plan to implement 100% active participation in your classroom this school year?

Domain 2 – The Classroom Environment:

- What did you do at the beginning of the year to establish a positive learning environment and begin to build relationships with all students?
- Do you plan to implement circles (community and academic) to teach and reinforce desired behavioral/academic expectations (MTSS)?

- How will you ensure all students feel welcome in your classroom? What is one area you want to grow in your knowledge and cultural proficiency? (1) Race, ethnicity, national origin (2) Language (3) Gender (4) Social Class (5) Sexual Orientation (6) Faith (7) Ableness?
- How will you implement equitable practices for all students?

Domain 3 – Instruction

- What “Big Idea” would you like to focus on this year?
- What are some specific ways you will check for understanding to see if students are reaching the learning objective?
- If applicable, where in your instruction could you include diverse perspectives?

Domain 4 – Professional Responsibilities:

- How might you use your class google docs to increase parent engagement and communication?
- How will you “do your part” as a PLC/Team member?
- What is your role in supervision (before, during, after school)?

- What effort will you make to record your daily attendance and post grades every quarter?

Appraisal Process and Goals:

- Do you have any questions about the appraisal process this year?
- As a part of the appraisal process you will need to set two goals each year. One goal will be based on a building/district goal and the other goal should be related to one of the four domains. The building/district goal should include a focus on **improving reading comprehension for all students by creating and sustaining an environment for learning. Goals do NOT need to be completed and submitted on TalentEd prior to this meeting, but we will discuss them at the instructional conference.**
- Do you have anything else you would like to share or ask?

Date of conference _____ Administrator _____